



Reepham Primary School
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28th August 2020

Dear Parents and Carers

Arrangements for returning to school in September

As you are aware, we are looking forwards to welcoming all children back to school from Monday 7th September. As per government requirements, attendance at school will be compulsory for all pupils again from this date.

Whilst we are aiming for the school experience to be as normal as possible for all the children, we have been working with government and local authority guidance to prepare the building and set up new operational procedures. Please read the following information carefully, as it is important that we now stick to these new procedures for the well-being of all children and staff in school.

If your child or anyone in your household exhibits the symptoms of coronavirus, please do not bring them to school and follow the government guidance on self-isolating. These symptoms include:

- **New persistent cough**
- **High temperature**
- **Loss of sense of taste or smell**

If your child exhibits these symptoms at school then we will isolate them from other children and ask you to collect them without delay. You should then have your child tested for coronavirus, and let us know the result of the test so that we can take appropriate action for the group. Further information about self-isolating can be found here.

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

Arriving at and leaving school.

Please arrive between 8.35am and 8.50am, and bring your child to the correct entrance of the school. We must ask that only one adult brings your child. At this point we will ask you to remain 2 metres from the door as you send your child in. A member of staff will be at the door to greet the younger children. The school day will finish at 3.10pm; please come to the correct entrance of the school to collect your child. We ask that you maintain a distance of 2m from all others on the playground, and again, only one adult per child please.

Please note that we must advise that anyone who is clinically extremely vulnerable should try to avoid coming onto the school site school if possible.



Class	Entrance Door (8.35 – 8.50am)	Exit Door (3.10pm)
Wren	Classroom door (at the back of the classroom)	Classroom door (at the back of the classroom)
Woodpecker	Classroom door (at the back of the classroom)	Hall fire exit door
Dove	Front fire exit door – beside the Dove classroom (to the right of the main entrance, in the new outdoor classroom area)	Front fire exit door – beside the Dove classroom (to the right of the main entrance, in the new outdoor classroom area)
Toucan	Front fire exit door – beside the Dove classroom (to the right of the main entrance, in the new outdoor classroom area)	Front fire exit door – beside the Dove classroom (to the right of the main entrance, in the new outdoor classroom area)
Penguin	Back playground door	Back playground door
Starling	Back playground door	Back playground door
Lark	Back playground door	Back playground door

Travel to school

Please do not bring your child's bike or scooter to school as our bike sheds will remain closed for now. We are required to advise you that pupils and parents should not walk in large groups, but stick to household groups where possible, and that government guidance should be followed regarding travelling in cars together. We must also discourage parents/carers in vulnerable groups from dropping off and collecting children where possible.

Use of Face Masks

Currently, children in primary schools are **not** allowed to wear face masks at school. If your child wears a face mask to travel to school, he/she will need to remove it before entering the building. He/she must bring a sealable bag to keep the face mask in during the day, or throw away any disposable face masks in the specific bins provided in school.

School Dinners

For the foreseeable future, the school canteen will be providing packed lunches instead of hot dinners, in order that we can keep children well distanced from other groups. A packed lunch menu will follow shortly. These lunches will remain free for children in Wren, Woodpecker and Dove classes, and at the usual school dinner cost for all other classes. Lunches will be ordered in school in the usual way. You are obviously welcome to provide your child with a packed lunch if you prefer.

Water Bottles

Our water fountains will be out of action, so it is absolutely essential that your child brings a named water bottle to school **every day**. We recommend you have a spare or two at home for those occasions when your child has temporarily mislaid their bottle – a cheap and disposable (recyclable) bottle will suffice in an emergency.

School Uniform

We will expect everyone to adhere to our school uniform requirements, but on the days your child is being taught PE, we ask that they come to school and spend the day in their PE kit. We recommend they wear plain black or red tracksuits over their summer PE kits to stay warm all day. Most children will do PE on a Tuesday, Wednesday or Thursday and you will receive more information from your class teacher the first day back. You can check the school uniform and PE kit on our website:

<http://www.reephamprimary.org.uk/for-parents--carers/school-uniform/>

Equipment and Personal Possessions

In most classes, children will be given their own set of equipment to use in school with a folder to keep this in. Children will not be allowed to bring in anything from home except one bag containing: lunch, water bottle, school reading book, and a change of clothes (if needed for younger children). Inhalers and other medication can be brought in as needed in the usual way.

Toys, pencil cases and other personal possessions must not be brought into school please.



Parents/Carers in school

Parents and carers will not be allowed into the school building at all except to drop off your child's medication (and for specific transition sessions for the new YrR class). If you need to see a member of staff you must phone 01603 870321 or email office@reephamprimary.org.uk to arrange this. You can also use Seesaw or Tapestry to communicate with your class teacher during work hours. Teachers can only respond to these messages when they are not working with the children. Wherever possible, meetings will be online.

I will write again in the next few days to share more information about the measures we have taken to ensure the school is as safe as we can make it.

Kind regards,

Catherine Ogle.

Head of School.
head@reephamprimary.org.uk

